

Instructions for Existing Players, New Players, Coaches and Managers

WELCOME TO ONLINE REGISTRATION

MyFootballClub is a national database that will for the first time in the game's history bring everyone together and create value for all stakeholders. MyFootballClub is going fully National in 2012, with parts of New South Wales and Queensland using the system for the first time.

MyFootballClub already provides easy-to-use online registration for more than 230,000 participants across Australia's state, territory and regional football bodies. In 2012, the MyFootballClub roll out will encompass half a million registrations.

2012 Registration

Your first step, whether you are a player, coach, referee or volunteer, starts here.

You Should contact your local club prior to registering online. To find a local club in your area please [click here](#).

Start the registration by selecting your role below;



FIND YOUR FFA NUMBER

Don't know your FFA number?
Click here to do a quick search and find it.

Step 1 Login

www.myfootballclub.com.au

Click on

Player Registration
Coach Registration
Volunteer
Registration
(Manager to use)

Welcome to Online Registration for Players

To commence the process of registering with the club of your choice please click on the scenario below which best describes your registration history.

- **I know my FFA number and I am ready to proceed to a login screen to retrieve my password and or complete my registration.**

[Click here to proceed to the login pages](#)

- **I have been registered as a player/referee/coach/volunteer before but need to find my FFA number prior to completing my registration.**

[Click here to proceed](#)

- **I have never been registered before and would like to create an FFA account to commence the registration.**

[Click here to create an FFA account](#)

Step 2

After you select your choice.

There are three options

1. Previously register and know FFA
2. Previously registered and don't know FFA Number
3. Never Registered

Select 1 (Go to Step 5)

Select 2 (Go to Step 3)

For New registrations select 3, accept all terms and conditions and enter your details as required.


Ensure DOB is entered in the dd-mm-yyyy format.

Once completed hit create account and your FFA number will be emailed to you. You need now go to the 1st option to start registration process.



First Name: *

Last Name: *

Birth Date: * 

Search

FIND YOUR FFA NUMBER - Enter Your First Name, Last Name and Birth Date above and Hit Search. If your search is successful click on your name to take you to the login of the MyFootballClub Registration System.

Existing Accounts		
ID	First Name	Last Name
If your search is unsuccessful but you have played football in the last five years (and therefore have been allocated an FFA number) please try an alternate spelling of your name (e.g. Steve v Stephen). If you still cannot find your number but you believe you should have one please contact support on (02) 8020 4199.		

Page 1 of 0 (0 items)

Step 3

Type in

First Name

Last Name

DOB – must be entered in dd-mm-yyyy format

Click on Search Button

Step 4

Click on Your Name in Existing Accounts

login



MyFootballClub Registration

Please use your FFA number and password to login. If you do not know your number or password click on the relevant links below.

FFA No. * [\(Need your FFA Number?\)](#)

Password * [\(Need a password?\)](#)

Login

Step 5

This will bring up your FFA number.

In order to get a password Click on (Need a password?)

If you know your password, enter and Login, then go to Step 8.

Trouble Accessing Your Account?



Enter your FFA number and your email address below then click on Reset Password.

FFA No. *

Email address *

[Need Help?](#)

Enter your email address.

Your password will be sent via email in a couple of minutes.

AUSTRALIA

Trouble Accessing Your Account?



Success. The FFA number and email address match your details in MyFootballClub. A new password has been emailed to you.

[Login here](#)

[Need Help?](#)

Step 6

Click on Login Here

Login

MyFootballClub Registration

Please use your FFA number and password to login. If you do not know your number or password click on the relevant links below.

FFA No. * [\(Need your FFA Number?\)](#)

Password * [\(Need a password?\)](#)

Login

Enter password
per email. Click
Login

Step 7 & 8

Your FFA number and details will appear.

Click on **Register Now** Button.

All your details will appear. You will need to complete all the required fields. It is essential to make sure your email address is correct.

Everyone is required to enter an emergency contact.

DO NOT UPLOAD PHOTO. IF PHOTO IS REQUIRED A COMMITTEE MEMBER WILL TAKE IT ON REGISTRATION DAY.

Once finished click on **Proceed with Registration**

Add Registration

This process takes you through a number of steps to register.

Search for your **Club** by typing it's name and a list of matching Clubs will be displayed. You then select the **Role** which can be player, referee or volunteer then select the **Level** (usually age-based), then click on **Add**.

Brief details of the registration package are displayed. Click on **Next** to proceed.

Begin Typing Club Name...

Details

Roles

More	Role	Level	Club	Start Date	End Date	Price (AU\$)
No Records returned.						

Page 1 of 0 (0 items)

Step 9

Select Club Emu Plains Fc

Select Registration Type
 Player
 Coach
 Volunteer (manager)
 Official

Select Registration Package

Click on **Add**
 Click on **Next**

Step 10

Read all the terms and conditions and acknowledge by ticking the boxes. You can do a bulk acknowledgement at the bottom of the page.

Click **Next**

Step 11

Click **invoice me** (an invoice will be sent to your email address). Please bring this with you on registration day and pay your registration fee. Please note we only accept cash. If you don't have a printer don't stress as Rochelle can check online.

Step 12

Answer Yes or No to questions and click **save all answers**.

Step 13

Read all information on this screen regarding registration requirements.

Click on **Log Out**